

FINAL

**Board of Trustees Meeting Minutes
Baxter Memorial Library
February 16, 2016**

Present: Greg Simack, Chair; Deb Hopkins, Treasurer; Katherine Roe, Trustee; Sue Sellew, Secretary; Kaitlyn Reid, Guest

Note: This meeting was held at 6:00 PM to accommodate those who wanted to attend the schoolboard meeting on Act 46 that was being held at 7:00 PM.

Old Business

We signed the Letter of Agreement with the Town. Sue will scan the documents and send a copy to Margy on Wednesday.

We need to discuss the “Date with a Book” raffle drawing with Nicole.

Executive Session

We entered Executive Session at 6:10 to discuss hiring and training a new librarian and closed the session at 6:30 PM. As a result of the discussion Greg made the motion and all approved to offer the job to Kayleigh Rodig. We then voted and approved the motion to hire Nicole Antal on a temporary basis, not to exceed 20 hours, to train Kayleigh.

New Business

Sue and Katherine will attend the meeting with the Selectboard on Monday, February 22nd.

Sue will nominate Kaitlyn Reid and Ellamarie Russo-DeMara to the Board of Trustees at the Town Meeting on March 1, 2016.

The meeting was adjourned at 6:45 PM.

Next Regular Meeting: March 15th