

**Agenda**  
**Baxter Memorial Library**  
**Board of Trustees Meeting**  
**Tuesday, October 18, 2016**  
**6:30 p.m.**

1. Approve minutes for the September 20, 2016 regular meeting.
2. Public comment
3. Treasurer's/Financials Report
4. Librarian's Report
5. Old business:
  - Book sale cheat sheet: add Friends input and finalize; distribute to Friends and board
  - 2016 Book sale revenue
  - Building maintenance: exterior lights, back fence, window
  - Friends of the Library: (standing invitation)
  - Building Use Policy – finalize?
  - Byrne/funding extra director hours
6. New Business:
  - Trustee's Pick: Bring a blurb about a favorite book for library display
  - Fundraising as town entity
  - Friends event
  - Culling book sale books during the year
  - Sharon community nurse/books for shut-ins
7. Executive Session: If needed
8. Adjourn