

**Agenda**  
**Baxter Memorial Library**  
**Board of Trustees Meeting**  
**Tuesday, March 15, 2016**  
**6:30 p.m.**

1. Approve minutes for the October 20, 2015 regular meeting and the December 3, 2015 special budget meeting (there were no meetings in September or November).
2. Approve minutes for the January 5, 2016 special personnel meeting, January 19, 2016 regular meeting, February 2, 2016 special personnel meeting, and the February 16, 2016 regular meeting.
3. Public comment
4. Welcome and orientation for new trustees; election of board officers
5. Financials Report
6. Librarian's Report/Librarian's needs
7. Old business: Town/library letter update  
Bylaws/Policies/Operating manual  
Building issues: Exterior lights, heat, back fence, broken window  
Exterior book return box  
Basement/book sale
8. New business: Librarian iPad  
Open House to Welcome Librarian  
Library interior layout plans