

**DRAFT**

**Board of Trustees Meeting Minutes  
Baxter Memorial Library  
May 19, 2015**

**JUNE MEETING WILL BE HELD JUNE 23<sup>rd</sup> AT 7:30 PM**

**Present:** Nicole Antal, Librarian; Trustees: Greg Simack; Margaret Raymond; Katherine Roe; Sue Sellew

**Meeting Minutes:**

- The minutes for the March 17<sup>th</sup> and May 21<sup>st</sup> meetings were reviewed and approved.

**Treasurer's Report:**

- Report from Deb Jones was not received, but dividends were received from investment.

**Librarian's Report:** Nicole reported the following:

- Baxter won one of the six CLiF grants awarded in VT this year. The grant awards \$2000 to be used to purchase new children's books for the library; \$500 toward new books for the elementary school library; four storytelling presentations with a new book for each child participating. Thanks to Nicole for submitting the grant application.
- Library visits in April were way up when compared with last year. There were several programs for children including story-time and Lego Club, adult programs included Geek Hour, book discussion, and French Club.
- Rachel Clark held a Pajama story-time that was very popular – 10 children & 12 adults participated. Rachel will hold these events quarterly.
- Seed swap did not take place due to illness; we will hold it again next year.
- There was a small flood in the basement when the demand water heater failed. The water did not reach the sale books.
- Green-Up Day was very successful.
- Several town organizations are meeting in the library.
- Nicole asked for help in covering the days she is on vacation – June 9, 11, 12, 16, 18, 19.

**Book, Plant & Pie Sale – Saturday, June 6<sup>th</sup>**

- Friends of the Library are coming May 29<sup>th</sup> to sort books.
- Nicole had a banner printed to hang on the town green; boxes have been ordered to ship leftover books; Nicole will order packing tape. Nicole has made Baxter aprons for those people collecting money.

**Thursday, June 4<sup>th</sup>:**

- Nicole and volunteers will make 30 pies starting at 5 PM in the elementary school.
- Margaret Rogers & Paula Duprat will set up their tents

**Friday, June 5<sup>th</sup>**

- Library closed to prepare for the sale.
- Tables are available from the school after 11 AM.
- Eight people have volunteered to carry the books upstairs.

## DRAFT

- Margaret Raymond will get \$150 in change.

### **Saturday, June 6<sup>th</sup>**

- Plant & book prices will be the same as last year: children's books 25¢; paperbacks 50¢; hardcover \$1.
- Kit Hood will be available to identify plants from 9 – 3.
- Margaret Raymond will be in charge of children's books in the gazebo.
- Sophie Roe and friends will provide music from 10:30 until noon.
- Trustees will be on-hand to sell books and clean up afterward; bring plastic bags!

### **Old Business**

- Sue and Katherine drafted a "Letter of Agreement" with the Town.
  - Action Item: Trustees will give Sue input by Monday, May 25<sup>th</sup>.
- Sue contacted Paul Gillies who recommended Tom Hayes, a lawyer in Woodstock. Brad Atwood said Hayes is retiring and recommended Tavian Mayer; Margaret Raymond recommended we contact Paula Duprat's husband.
  - Action Item: Katherine will contact these lawyers and find if they have interest.

### **New Business**

- We went into Executive Session at 9:05, it ended at 9:15.
- Meeting adjourned at 9:20 PM.
- Next meeting will be June 23<sup>rd</sup> at 7:30 PM. Greg would like agenda items by June 14<sup>th</sup>.