

DRAFT

**Board of Trustees Meeting Minutes
Baxter Memorial Library
June 20, 2017**

Present: Katherine Roe, Chair; Susan Sellew, Secretary; Kaitlyn Reid, Trustee; Ellamarie Russo-DeMara, Trustee;

Absent: Kayleigh Rodig, Librarian; Deb Hopkins, Trustee

NEW BUSINESS

Meeting Minutes: Minutes for the May meeting were reviewed and approved with the addition of the librarian's report.

Financial Report: The warrants were signed but the financial statements were not found until after the meeting, so they were not reviewed. Katherine will follow up with Deb Jones.

Librarian's Report: In May there were 341 visitors (210 adults and 131 children). Twelve programs were held with 158 attendants. There were 292 library materials checked out, 301 checked in and 22 renewals (a 36% increase in circulated materials compared to last year).

Ham Gillett from the Greater Upper Valley Solid Waste Management District held a Composting Workshop at the library. Cat Buxton led this highly engaging and informative workshop which was attended by 37 people. Many people gave enthusiastic praise of the event. [Note: As a result of this meeting, it appears that the capacity of the library is 40 people.]

A group of Sharon residents will be planting a pollinator garden behind the library. This is being sponsored by the Conservation Committee. On Green Up day, we held an event together that combined a pollinator themed storytime with planting sunflower seeds for the garden. It was a cold and wet Saturday morning, but several kids and their parents attended.

I submitted an application to the Vermont Humanities Council to participate in the Vermont Reads program. This was done in collaboration with The Sharon Academy and Seven Stars Arts Center. If approved we will be inviting Sharon residents to read this year's book *Brown Girl Dreaming* by Jacqueline Woodson during the month of August and attend programs related to the book throughout September.

New Business: We unanimously voted on new hours: Tuesday-Friday 2-6 and Saturday 9-noon. We reviewed the June data for visits and Fridays were keeping up with the other days, and then we looked at our survey results and found Wednesday was the slight winner.

We also voted to purchase a new sign from Scott Fisk; he is also going to add a small sign to the side of the book return box to give it better visibility.

Ella suggested a "star" book rating system by readers that might help people select a book to read. She would also like to see the email reminder for overdue books implemented.

We made reviewed and made revisions to the Book, Plant & Pie sale "cheat sheet" and discussed considering whether Old Home Days might be a better date to hold the book sale.

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Next Meeting: Wednesday, July 19th at 6:30 PM, the public is invited to attend. Please get agenda items to Katherine Roe the week prior to the meeting.

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