

FINAL
Board of Trustees Meeting Minutes
Baxter Memorial Library
July 30, 2018

Present: Sue Sellew, Chair; Katherine Roe, Treasurer; Kaitlin Reid, Secretary; Carol Bando, Trustee; Eileen Lanza, Trustee and Kayleigh Rodig, Librarian.

Meeting Minutes: The minutes of June 19th were reviewed and approved with changes that Katherine will make.

Financial Report: The warrants were signed, but we did not have the financial reports to review at the meeting. Katherine will talk with Deb Jones about moving money from the savings account to a CD.

Librarian's Report: In June, there were 353 visitors (199 adults and 156 children), a 7% increase compared to June 2017. Seven programs/events were held with 128 attendants. There were 340 library materials checked out, 250 from Baxter Memorial Library and 64 from ListenUp Vermont. Combined this is a 7% increase from last year. Through Inter-Library Loan, 23 materials were borrowed and three were lent out.

The summer reading program got off to a nice start. With the help of volunteers, Russ Patton and Margaret Raymond, we started the summer LEGO club and Chess club. Jools Skeet will begin a four week collaborative storytelling program at the end of the month. I plan on recruiting kids to be a part of the Old Home Day and library birthday celebration. I have been communicating with local artist Luna Skeet about the possibility of her painting a mural on the wall in the kids' corner of the library. I contacted the Vermont Department of Libraries about getting on GMLC's Courier system. I have scheduled a visit on September 30th at 3pm with Vermont children's author, Daphne Kalmar. I will be looking to purchase a new phone for the library, as well as a new barcode reader and speakers for our projector.

Old Business: We signed the "Mission Statement" revised in June to document changes to the vacation and sick time policies.

We discussed Succession Planning and completed the "Board Planning Matrix".

We decided to keep the red-tailed hawk and display it in the library and donate the other birds to the Fairbanks Museum. Sue will compile a history of Dr. Baxter to go with the display. Kayleigh will arrange for a local author to discuss her new book that has taxidermy as one of its storylines.

New Business: We discussed "Sharin' Stories" and how we might be able to record them using StoryCorp app on iPhones. Eileen, Carole & Sue will meet to discuss this and how it will fit with the senior lunch.

Old Home Day – Art Stacy showed us his Model A truck that will be used as a float for the library. Kayleigh would like to make a cake to celebrate BML's 90th birthday. Carole will buy candy. Sue will contact Doris Howe to get the schedule, discuss Sharin' Stories, and ask about cupcakes for the senior lunch. Kayleigh would like everyone to complete library tribute cards.

Upcoming Dates:

- August 27, 2018 at 6:00 PM Trustee Meeting the public is invited to attend. Please send agenda items to Sue Sellev the week prior.
- August 28, 2018 at 10:00 AM meet with Beau Harris to discuss Dr. Baxter's birds
- September 17th (tentative) meet with the Selectboard