

DRAFT MEETING MINUTES
Memorial Library Trustees Meeting
Thursday, July 15, 2021
6:00 PM

In Attendance: Mary Stoddard-Chair, Emma Basham-Trustee, Kit Hood-Trustee, Stephanie Davis-Secretary, Margaret Raymond-Town of Sharon Treasurer

Approve Minutes from May meeting

All four Trustees present voted to approve the May Meeting Minutes.

Review Financial Reports

All four Trustees present reviewed the financial reports.

Review and Sign Warrants

All four Trustees present reviewed and signed the warrants.

Librarian's Report

- Shana shared May' stats with us.
- 21 Summer Reading Packets have been distributed.
- The Summer Grant Performer Money is being spent on a button maker.
- The library has required seven new books on addiction.
- Shana was approached by a community member about a permanent memorial to John Sears on our website. The Trustees decided that it was inequitable to make a permanent memorial to John Sears on the website given the number of important people in our town who have passed away. However, the Trustees decided to purchase a hard copy of the book being made about John Sears. We will make this available to our community.
- Shana gave us an update on the Tech Grant and hotspots. Shana researched the idea and the expenses are high; it is not sustainable. We still have \$700 to spend by October (Shana thinks). Mary wondered what we need to do to allow people to print. Shana will look into this. Stephanie wondered if there are STEM kits available. Shana will need to look into the grant again. Mary suggested a 3-D printer. Shana suggested purchasing new desktop computers. The Trustees decided to focus on the ARPA Grant and we will see if the money from the Tech Grant can supplement that.

After further discussion, the Trustees decided to spend the \$700 from the Tech Grant on a new computer for Shana. We will spend library funds on the remainder. **Not possible due to grant restriction will get a public use computer instead.**

-We discussed ideas for the ARPA Grant. **The Trustees think it is important to buy the Library Director a new computer. We also discussed purchasing a new picnic table. Kit suggested laying down a huge piece of slate for chalk drawing. (Slate needs to be priced) Librarian's computer will have to come out of the ARPA grant**

The Trustees decided to use a portion of the money to purchase our own folding tables (**8 tables for \$712.00**) that we use for fundraisers throughout the year. We discussed purchasing a tent but decided we can use the town's tent and spend the money elsewhere.

We all agree that we would like to spend funds on Makerspace equipment and robotics kits.

-Shana is working through the funds and process from the ALA Grant. **Half for nonfiction kids books half for homeschooling community resources**

Public Comments

-Margy Becker provided the Trustees with an updates on the drainage project behind the library and rehabilitation of the front sidewalk.

-Margaret Raymond reminded the Trustees that she volunteered to donate a tree

to the library. The Trustees will continue to explore sidewalk renovation and plans for a fence before selecting a tree.

Old Business:

- **Plant, Book, Bake Sale Revise Planning Sheet**

Trustees reviewed the document

- **Trustee Officer Positions Confirmation: Chair, Secretary, Treasure, and Volunteer Coordinator**

Mary Stoddard, Chair

Stephanie Davis, Secretary

Emma Basham, Treasurer

Kit Hood and Marian Weatherbee, Volunteer Coordinators.

- **Update on Investments**

Emma and Mary were supposed to meet with Jim Kearns but it has not happened yet. Margaret Raymond offered to meet.

During the meeting the Trustees decided not to renew our Mascoma CDs.

When this decision is officially made, the **Trustees will need to formalize the decision in writing and give it to Margaret.**

- **Baxter Bird and Plaque**

The Trustees discussed the offer from Paula Duprat to refurbish some of Baxter's work and hang a plaque to honor him.

We will let Paula know that we are very much in support of the plaque and we will try having the greb out and see how we all feel about it once it is under glass and contained.

- **Update Volunteer Contact Sheet**

Marian and Kit will do this.

New Business:

- **Purchases: Fence for back of library**

-Trustees walked the property to consider placement of a fence.

- **Folding Tables**

-See notes on ARPA Grant above.

- **Old Home Day Parade**

The library is going to pass on participating in Old Home Days this year.

- **Next Fundraiser - Pizza, Scarecrow Frames**

-We are not going to do the Pizza fundraiser this year.

-**The library would make and sell scarecrow frames for people to decorate and set up around town. This event will be scheduled for early October.**

Next Meeting: Thursday, August 19, 2021 at 6pm